



# Maryvale Institute

## Data Protection Consent - Students

Under the Data Protection Act of 1998 and the General Data Protection Regulation (25<sup>th</sup> May 2018), Maryvale Institute is classified as a data controller. As such, we are legally responsible for personal and sensitive data we collect and hold about our students.

As a data controller we have a responsibility to inform you of what data we collect, why we collect it, what we do with it and how long we keep it. This is set out in our General Student Privacy Statement, which can be found under Study with us/Handbooks and Regulations on our website and may have been provided to you in hard or electronic copy. In general, we collect and store student data from the point of initial enquiry, application, during study and after graduation. The data is kept for the minimum period necessary and then destroyed (deleted or shredded) as appropriate.

Your consent must be sought to retain any information or data gathered via the processes described in the Privacy Statement. You may withhold your consent, but you need to be aware that doing so may impact on the services we can provide.

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# Maryvale Institute

## Data Protection Consent Form – Students

I..... [Print name]

confirm that I have read the Maryvale Institute Privacy Statement for students

I AGREE / DO NOT AGREE [delete as appropriate] to Maryvale Institute retaining and using my data as described in the Maryvale Institute Privacy Statement for students.

Exceptions to this agreement are

.....  
.....  
.....

Signed ..... Date .....

*(You have the right to withdraw your consent at any time, but you need to be aware that doing so may impact on the services we can provide. To withdraw consent you must write to the Academic Registrar at registry@maryvale.ac.uk.)*

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### INSTITUTE USE ONLY

Consent recorded on ACT ..... [Date] By.....